

# Fees & Terms

## 2016/2017

(Effective December 1 2016)

### Aarhus Academy for Global Education

Fees to be paid before your child starts Aarhus Academy for Global Education		
APPLICATION FEE	1,000 DKK	Must accompany the online application. The amount is per child, non-refundable and covers the placement evaluation and the administrative duties of completing the application.
CONFIRMATION FEE	3,000 DKK	<p>In case AAGE has a seat available for your child, the Admissions officer will contact you and ask you to submit DKK 3000 per child to hold the seat.</p> <p>This sum represents also partial payment of the Capital Fee per child and is non-refundable if you choose not to come to AAGE after you have confirmed enrollment your child(ren).</p>

**Fees to be paid after your child starts Arhus Academy for Global Education**

CAPITAL FEE	4,500 DKK	<p>The capital fee shall be paid only ONCE per child and is for school development. This is not an annual fee. Sibling discounts do <u>not</u> apply.</p> <p>The balance due of DKK 4500 per child will be added to your first invoice.</p> <p>*This balance due of 4500 DKK is waived for MYP 5.</p>
MONTHLY TUITION FEES KINDERGARTEN (PYP1-3)	<p><b>Kindergarten (PYP 1-3):</b></p> <p>Part Time: 8:00am- 2:00pm DKK 3,350 per month.</p> <p>Full Time: 7:00am- 5:00pm DKK 3,950 per month.</p> <p>Tuition is to be paid <b><u>12 months per year</u></b></p> <p>Children enrolling in kindergarten (PYP1-3) are welcome to have their first day of school on the 1<sup>st</sup> or the 16<sup>th</sup> of a given month. If your child's first day is on the 1<sup>st</sup> or later in the first half of the month, you will be charged the full month's tuition fees. If your child's first day of school is on the 16<sup>th</sup> or later in the second half of the month you will be charged half a month's fees.</p>	
MONTHLY TUITION FEES PYP4-8	<p><b>Grades 1 - 5 (PYP 4-8):</b></p> <p>DKK 2,860 per month.</p> <p>Tuition is to be paid <b><u>11 months per year</u></b> (July is free). The tuition rate does not include full funding of all school trips and excursions, nor Summer Day Camp.</p> <p>Please note that tuition is to be paid for the entire month in which PYP4-MYP5 students are enrolled.</p>	

<p>MONTHLY TUITION FEES MYP1-5</p>	<p><b>Grades 6 – 10 (MYP 1-5):</b></p> <p>DKK 3,520 per month.</p> <p>Tuition is to be paid <b>11 months per year</b> (July is free). The tuition rate does not include full funding of all school trips and excursions.</p> <p>Please note that tuition is to be paid for the entire month in which PYP4-MYP5 students are enrolled.</p>
<p>AFTER SCHOOL ACTIVITIES (ASA) PYP4-8</p>	<p><b>PYP4-8</b></p> <p>The After School Activities Programme for PYP4-8 students at AAGE is optional. It is open until 5:00 pm Mondays through Fridays.</p> <p>If the child is enrolled in ASA <u>and</u> has a CPR number by September 5, the monthly fee is <b>DKK 1000/child</b> per month up to and including June.</p> <p>If the child enrolls in ASA after 5 September or if the child does not have a CPR number by 5 September, the monthly fee is <b>DKK 1500/child</b> per month up to and including June.</p> <p>There are no sibling discounts on ASA fees, however, the monthly fee is only for eleven (11) months.</p> <p>You may sign up for ASA with one day’s notice! Please note that the fee is to be paid for the entire month in which the child is enrolled. The school requires one (1) full month’s notice when signing out of ASA.</p> <p>To sign up for ASA, please contact AAGE’s Admissions Officer at <a href="mailto:signup@aarhusacademy.dk">signup@aarhusacademy.dk</a>.</p>
<p>AFTER SCHOOL CLUBS: MYP1-5</p>	<p>The After School Activity (ASA) program for MYP students is organized around different kinds of clubs and activities which are offered throughout the school year. The registration fee to participate in one of these clubs is determined individually by the expected costs involved and will be published once the activities for the new school year are determined.</p>

Price deductions and discounts	
SIBLING DISCOUNTS	<p>Sibling discounts are determined according to the child's tuition. The child with the highest tuition is calculated at full rate.</p> <p>The first sibling pays 60% of the full rate and additional siblings pay 50% of the full rate.</p> <p>Siblings are considered students who have at least one custody holder in common.</p>
EXTRA SUBSIDY	<p><b>Kindergarten:</b> Some families may apply for an extra subsidy from the municipality. In order to find out if your family can receive extra funding, please contact The Office That Assigns Daycare at +45 89402222.</p> <p><b>Primary and Middle School:</b> It is not possible to apply for extra subsidy for the PYP4-8 or MYP1-5 levels.</p>
Payment	
PAYMENT	<p>NETS will take care of all of the payments regarding school tuition and ASA fees. In order for NETS to do so, at least one parent's / guardian's CPR numbers is required.</p> <p>Parents or companies that pay the invoice must have a Danish address.</p> <p>The CPR numbers will only be used internally at AAGE for updating our student addresses and managing invoices. They will otherwise be kept confidential.</p>
FIRST PAYMENT	<p>If you have informed the school of your and your child's CPR numbers more than a month prior to the first day of school, the first invoice will be sent to you prior to the first day of school.</p>

FIRST PAYMENT (CONTINUED)	If AAGE does not have your or your child's CPR number more than a month prior to the first day of school, the first invoice will be sent to you by the end of the first month and will include the first and second months' fees.
AUTOMATIC PAYMENTS	<p>We encourage all families to sign up for automatic payments <i>Betalingservice</i>. This can be done after you receive your first invoice. This way you do not need to do anything in order to pay your invoices and your payments will always be on time.</p> <p>You would need the Debitor Group Number (<i>Deb. grp. nr.</i>), Customer Number (<i>kundenr.</i>) and PBS number (<i>PBS-nr.</i>). These numbers can be found in the bottom left corner on your invoice.</p> <p>If you have any questions as to how to set this up, please contact your bank.</p>
LATE PAYMENT	<p>If you do not pay your monthly invoice by the date due, AAGE will send out a "first" reminder.</p> <p><u>An extra fee of DKK 100 will be charged for each reminder.</u></p> <p>If the amount due is not received by the due date as stated in the first reminder, a "second" final reminder will be sent.</p> <p>Should the amount due as stated in the second reminder not be paid on time, your child's enrollment will be discontinued and they will not be allowed to attend classes. Parents who have paid their invoice late two times will be required to use a <i>Betalingservice</i> for all future school tuition payments.</p> <p>Student reports will not be issued unless payments are up to date.</p> <p>For outstanding debts, AAGE will pursue active debt collection.</p>
CPR NUMBER	Students enrolling in AAGE must have a CPR number by 5 September and must also be physically present by 5 September to avoid a monthly tuition surcharge which can be levied in addition to published tuition rates. This can mean that an additional fee of DKK 4000 per month may apply.

CPR NUMBER (CONTINUED)	<p>If there are special circumstances preventing you from receiving a CPR number prior to 5 September, the school must be informed in writing prior to this date, so as to determine the level of the additional monthly fee.</p> <p>Parents of students enrolling after 5 September are required to inform AAGE of CPR numbers within the first two months of enrollment, otherwise the additional fee of DKK 4000 month apply.</p>
<b>Required "NOTICE" for Changes (Please read carefully)</b>	
<p>All notices <u>must</u> be written and sent to the school's administration at <a href="mailto:signup@aarhusacademy.dk">signup@aarhusacademy.dk</a>.</p>	
KINDERGARTEN	<p><b>ONE (1) full month's notice</b> must be given in writing <u>before either the 1<sup>st</sup> or the 15<sup>th</sup> of a month</u> if you wish to change the <b>PICK-UP</b> time for your child (moving them into another price level) or if your child is <b>starting</b> at another kindergarten in the Aarhus Municipality. Payment will be required for the full "one month's" notice period.</p> <p><b>TWO (2) full months' notice</b> must be given in writing <u>before either the 1<sup>st</sup> or the 15<sup>th</sup> of a month</u> if your child is <b>leaving</b> DK, <b>starting</b> a kindergarten in another municipality or <b>starting</b> school in DK. Payment will be required for the full "two months'" notice period.</p>
PRIMARY AND MIDDLE SCHOOL	<p><b>TWO (2) full months' notice</b> must be given in writing <u>before the end of a month</u> if your child is leaving AAGE, and also when leaving AAGE by the end of a school year.</p> <p>If you are not certain whether your child will be staying at AAGE or leaving the school at a specific time, we understand, and we will keep your child's seat until you inform us, in writing, regarding your final decision. However, please be advised that the required TWO (2) months' notice is valid only as of the date it is received by the school. (Please find email address above). Payment will be required for the full "two months'" notice period.</p>

<p>AFTER SCHOOL ACTIVITIES (ASA)</p>	<p><b>ONE (1) full month's notice</b> must be given in writing <u>before the end of the month</u> if you wish to sign your child(ren) out of the After School Activities. Payment will be required for the full "one month's" notice period.</p>
<p><b>Childcare during holidays (PYP1-PYP8)</b></p>	
<p><b>Kindergarten (PYP1-3):</b></p> <p>During holidays when the school is closed, but childcare is provided, kindergarten children may attend these days without extra charge.</p> <p><b>Please note</b> that all parents must sign up for childcare in advance of the school's deadline if they wish to have childcare provided for their child during a school vacation break.</p> <p><b>Primary- and Middle school (PYP4 – PYP8):</b></p> <p>During holidays when the school is closed, but childcare is provided, children from PYP4 – PYP8 may attend if they are already attending ASA, hence paying the monthly fee. This does not include the Summer Day Camp.</p> <p>Children in PYP4 – PYP8 who are not signed up for ASA may join childcare during school vacation breaks, for a fee of 500 DKK per break. This fee is fixed and does not vary based on the number of days you would like your child to attend.</p> <p><b>Please note</b> that all parents must sign up for childcare one full month in advance if they wish to have childcare provided for their child during a school vacation break.</p>	

\* Please note that AAGE's Fees and Terms are subject to change.