

## MINUTES OF EXTRAORDINARY BOARD MEETING

Meeting date	Thursday, March 16, 2017
Participants	Niclas Kvernrød, Svend Hylleberg, Jørgen Johannsen, Kelly Pacheco, Susan Ambæk Strand, Flemming Dahl, Anders Østergaard, Kenneth Nielsen, Jesper Steiness, Chris Hanna (Head of School)
Apologies	Michelle Roborg-Sondergaard
Minutes taker	Niclas Kvernrød
Subject	Extraordinary AAGE Board meeting March 16, 2017
Purpose of meeting	Extraordinary board meeting to Follow-up on Objective 2017 #3 “Simplified Fee Structure” from the AAGE board meeting of 2 March 2017 in order to finalize the tuition rates and school fees for the 2017-2018 school year
Minutes	<p>The first step in the revision of AAGE’s tuition rates is to reduce the complexity of its structure to allow for a more simplified and transparent application. Included in this process is an examination of the sibling discounts as well as the basic tuition rates for the Kindergarten (PYP1-3), PYP 4-8 and MYP1-5.</p> <p>A further fee structure proposal, presented by Svend Hylleberg, offered possible solutions but also highlighted the complexity of the task at hand. Niclas Kvernrød emphasized that modifications to the tuition fee structure and rates should be gradual and thoroughly thought through. Susan Ambæk Strand suggested that the sibling discount structure should be examined first, then subsequently the tuition rates. The rates should reflect the actual costs to operate the Kindergarten, PYP 1-4 and MYP 1-5 levels. Svend Hylleberg would recommend standardized fees for all levels. Jesper Steiness cautioned that without a carefully developed plan of action, any immediate discussions would not be in the best interest of AAGE. Anders Østergaard mirrored the thoughts of others when he stated that it would be better to focus on increasing student enrollment and keeping other changes to a minimum. Niclas Kvernrød mentioned that once the business manager is in place, that person could prepare a business case for the board for further study. Following further discussion various proposals were made and it came to a vote.</p>
Decision	<ol style="list-style-type: none"><li>1. Tuition rates will remain the same for the 2017-2018 school year as they are currently. Only one minor change was made. The sibling discount for the third child in a family will be reduced from 50% to 40% as of the 2017-2018 school year.</li><li>2. “Fee Structure” should be a standing item on the agenda for each monthly board meeting until the issue is resolved.</li></ol>